

**Application for Employment**

Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Phone Number \_\_\_\_\_ Social Security Number \_\_\_\_\_

Current Address \_\_\_\_\_

Permanent Address \_\_\_\_\_

Referred By \_\_\_\_\_ Date of Birth \_\_\_\_\_

How long have you been in the area? \_\_\_\_\_

Do you have transportation? \_\_\_\_\_

**Employment Desired**

Position \_\_\_\_\_ Date you can start \_\_\_\_\_

How long do you expect to work here? \_\_\_\_\_

How many days a week do you want to work? \_\_\_\_\_

Can you work late nights? \_\_\_\_\_

Are there any days/nights each week you cannot work? \_\_\_\_\_

Are there any days, nights, or weekends in the next 6 months that you will not be able to work? If so, when and for what reason?  
\_\_\_\_\_

Are you currently employed elsewhere? \_\_\_\_\_ Where? \_\_\_\_\_

Do you know anyone who works here? \_\_\_\_\_

How do you expect to benefit from working here? \_\_\_\_\_

**General**

Job related skills \_\_\_\_\_

What are your career goals? \_\_\_\_\_

What are your recreational interests? \_\_\_\_\_

Would you have any difficulty with a job that keeps you on your feet for 8 hours? \_\_\_\_\_

Do you have any physical condition that would affect your ability to do the job you're applying for?  
\_\_\_\_\_

There will be an adjusting period during which time you will get to understand your job and what we expect of you and what you can expect of us. There can be no guarantee of advancement until the job has been learned and performed well. Are you willing to make the commitment and take the time to learn the job?\_\_\_\_\_

Functioning in the business community requires certain conformity to standards of appearance and demeanor, which may differ from your personal preferences. How do you feel about this?

---

**EDUCATION**

**Name & location of school**      **Last year completed**      **Did you Graduate?**      **Degreed received**

---

**High School**

---

**College**

---

**Trade or  
Business school**

---

**FORMER EMPLOYMENT**

List below your last four employers, starting with the last one first.

**Date (month & year)**    **Name, phone, & location of employer**      **Position**      **Salary**      **Reason for Leaving**

**From:**  
**To:**

**From:**  
**To:**

**From:**  
**To:**

**From:**  
**To:**

**REFERENCES**

<u>Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>Position</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

The use of drugs and/or alcohol while working at The Anchor is strictly prohibited. How do you feel about this?

---

If The Anchor hires you, you will be required to attest to your identity and employment eligibility, and to submit documents confirming this. You cannot be hired if you cannot comply with these requirements.

Signature \_\_\_\_\_

**AUTHORIZATION**

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal, if I have been employed, no matter when discovered by the Anchor.

I understand that any employment is conditioned on a background check. I authorize the Anchor to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Anchor, without giving my prior notice of such disclosure. In addition, I release the Anchor, and any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand that if I am hired, my employment will be “at will” and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either the Anchor or myself. No promises regarding my employment have been made to me, and I understand that no such promise or guarantee is binding upon the Anchor unless made in writing.

I understand that filling out this form does not indicate there is a position open and does not obligate the Anchor to hire. If hired I agree to abide by all Anchor work rules, policies, and procedures. The Anchor Bistro & Bar retains the right to revise its policies and procedures at any time.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_